



MORE PEOPLE BIKING
MORE OFTEN

Board of Directors - Call for Nominees

Position: Director, Bike Winnipeg Board of Directors

Type: Volunteer

Start: August 2020

Term: 2 years (first term); renewable in 1-year or 2-year terms thereafter up to 6 years

Commitment: 5-10 hours / month

Overview

Bike Winnipeg Inc. is a member-based not-for-profit organization that works to make cycling in Winnipeg a safe, enjoyable, accessible, and convenient transportation choice year-round. Our staff, board, and volunteers work with local government, businesses, NGOs, and residents to encourage cycling and bring about cycling-positive development to our neighbourhoods.

Bike Winnipeg is governed by an elected Board of Directors. We are currently looking to fill up to eight (8) open directorships at our 2020 Annual General Meeting. The Board of Directors provides governance, leadership, fundraising, and financial oversight to our staff and operations. As a working board, the roles of a director include:

- a) Participating in the **governance and oversight** of the organization either as an active member of the Executive Committee of the Board or in reviewing and discussing the recommendations of this committee; and
- b) Participating in the **operations** of the organization by being an active member of a Bike Winnipeg committee or task force, or by leading a special initiative.

Qualifications

We are looking for individuals with the following qualifications, skills, and experience:

- Board of Directors experience - non-profit/charity or for-profit
- Organizational management
- Communications and/or marketing
- Community affiliation/access (e.g. member or staff of a neighbourhood association)
- Finance and/or accounting
- Event planning
- Human resources
- Information technology
- Law
- Leadership
- Strategic planning
- Risk management
- Applying for charitable status
- Political advocacy/strategy

Nevertheless, hard-working and enthusiastic members without these qualifications are welcome and encouraged to submit a nomination. For many directors, this is their first time on a board and a great place to learn. To be eligible for a seat on the Board of Directors, an individual must:

- Be at least 18 years of age
- Not have a bankruptcy that is undischarged
- Be or become a member of Bike Winnipeg in good standing
- Have at least one nomination from a Bike Winnipeg member, which may be a self-nomination.

Serving as a Director is a serious commitment with the following expectations:

1. Attend and participate in regular Board meetings (every month);
2. Actively participate in at least one committee (Advocacy, Fundraising, Executive, Finance, Outreach, and the Charitable Status Task Force), with meetings for each committee every one or two months;
3. Each director should serve as either: an Executive member (Co-Chair, Secretary, Treasurer, Vice-Treasurer) and/or chair of one committee and/or represent Bike Winnipeg within another initiative or coalition (e.g. Safe Speeds Winnipeg);
4. Assist in board and committee work between meetings, including preparing meeting agendas and background documents/research and responding to emails in a timely way; and
5. Stay informed about the organization and attend at least one Bike Winnipeg program event per year (e.g. Bicycle Valet, Art Ride, Winter Bike to Work Day).

Bike Winnipeg's Directors are expected to be engaged, to support staff, and to assist in Board projects. Directors do more than sit in meetings: they need to be responsive to email correspondence from peers and take leadership and initiative in Board administration. On the other hand, the oversight role of a Director is not to assign specific projects to staff or insist on initiatives outside of the Strategic Plan or an operational plan.

Ideally, each Director will complete their full term and fully transition their role to another before departing to help ensure continuity. If you are enjoying yourself, standing for a second term as an experienced Director is strongly encouraged.

Applicants who are running for a position on the Board will be expected to attend our Annual General Meeting (AGM) on **Tuesday, August 11th**, via Zoom. Ballots may be cast by those in attendance at the AGM or by proxy (that is, members may authorize other members, including candidates, to cast a ballot on their behalf at the AGM). Those who are elected will be asked to attend an orientation meeting prior to assuming their role on the Board.

Diversity of Experience

Bike Winnipeg is committed to recruiting, nominating, and supporting candidates for the Board that reflect the diversity Winnipeg at large. We encourage applications from people who live outside of central Winnipeg, individuals from racialized groups, Indigenous people, women, people with disabilities, people of diverse faiths, people of diverse social classes, people with diverse gender identities, people with diverse sexual orientations, and new Canadians.

To apply

1. Submit an application through our [online Nomination Form](#) by August 9, 2020.
2. Attend our AGM on Tuesday, August 11th, or contact us at contact@bikewinnipeg.ca ahead of time if you are not able to make this event.

If you have any questions about the application process, or the Board itself, please contact us at contact@bikewinnipeg.ca. We thank you for your interest and support!