

Bike Winnipeg Board Meeting

October 12, 2016

Location: Sport for Life, 145 Pacific Avenue

Attending:

Directors: Ian Walker (meeting chair), Doug Grant (meeting secretary), Bill Newman (treasurer), Rachael Alpern, Laura Donatelli, Kaye Grant, Jeremy Hull, Kailey Kroeker, Liz Shearer (new director)

Staff: Mark Cohoe (Exec Dir), Shawn Defoort (Bike Valet)

Regrets: Charles Feaver

Welcome and introductions

Approval of Agenda – Approved with addition of report on potential new board members

Approval of September minutes approved

Reports:

Executive Director report – Mark (see emailed report)

Seven Oaks Historic ride went well

The Oct 1st concert made about \$450, let's not plan during Nuit Blanche next time

Finance Report – Bill (Report is available on website)

cash reserves are down a little. Concert profit hasn't come in yet.

Public forum expenses haven't come in yet. Bill projects us to be down a couple thousand by the end of the year, but we have about \$6000 in reserves, so we'll be okay through the winter.

Committee Reports

Executive Committee

Kaye spoke with Richard, he's never available Wednesdays and has since resigned from the board

Advocacy Committee

Committee hasn't met this month.

Jason and Charles are participating in the PUB rate hearings and have submitted two rounds of questions that are available on the PUB site.

Education Committee (see report):

Bicycle Education and Skills Training in schools (BEST) Program – (Jeremy and Mark) the public announcement was today. Feedback was good. There were a few problems, some of the kids didn't know how to ride a bike. There isn't enough funding to cover all the work that needs to be done and the program has had to rely a lot on volunteer labour.

Bike Valet – Shawn (see email) – We could consider a grant next year for a salary for someone to help with Bike Valet, or split a full time position with Bike Winnipeg.

Policy Committee

Policy Statements – Laura – there were a few changes based on feedback from the board (see emailed updated policies)

Laura moves to accept position statement BWP001. Jeremy seconds. All approved. passed

Laura moves to accept position statement BWP002 – Kailey seconds - -all approved. passed

Laura moves to accept position statement BWP003 – Kaye seconds – all approved. Passed

Next position statements that the committee will look at will be on helmets and on taxis being permitted to use diamond lanes. The committee would welcome suggestions about policy issues that the board members consider a priority to work on.

Appointment of Liz Shearer as director – Laura moves to accept Liz as a director at large, Kaye seconds. All approved. Passed.

Board member recruitment - we have two vacancies. We're looking for people with skills in fundraising/membership, PR and technical skills, land use/planning, engineering. Availability to participate on at least one subcommittee.

Bill spoke with Catherine Mitchell. She views being on the Bike Winnipeg board as a bit of a conflict of interest with her current work for the heavy construction industry. Ian suggested that her expertise could be helpful to Bike Winnipeg, perhaps she could be on one of the committees.

Liz has a friend who just finished her masters in city planning who could potentially be interested. Liz to follow up on this.

Kailey has a friend who's interested, he's good with facilitating and public speaking, potentially advocacy. Kailey to follow up.

Mark and Ian will also follow up with a few people they think might be interested. Other suggestions welcome.

Bike Counts report (Jeremy –see emailed report.) Bike counts are down a bit the past couple years, though it's hard to compare data year to year based on many factors.

Bill motions to publicly release report, Laura seconds. All approved. Motion passed.

Infrastructure Priorities

Mark is meeting with the City active transportation advisory. Mark would like to form an ad-hoc subcommittee to create priorities for infrastructure to communicate to the city. Laura, Ian and Kailey may be available to help.

November membership meeting update – November 2nd. Bob, the coordinator for the BEST program is only available this day to speak. Kaye and Laura, Liz can't attend, Rachael might not be able to attend. It's agreed that we'll have the membership meeting this day and our board meeting will be our regular day of November 9th

Other business: none

Upcoming events

City of Winnipeg budget open houses:

Wednesday, October 12, North Centennial Recreation and Leisure Facility, 90 Sinclair Street, 6:00-8:30 p.m.

Thursday, October 13, Jonathan Toews Community Centre, 1188 Dakota Street, 6:00- 8:30 p.m.

Thursday, October 27, St. James Civic Centre, 2055 Ness Avenue, 6:00-8:30 p.m.

Friday, October 28, Millennium Library, 251 Donald Street, 11:30am-2:00 p.m.

Saturday, October 29, Henderson Library, 1050 Henderson Highway, 9:00-11:30 a.m.

Forum on Fast tracking downtown cycling grid,

Event organized by Janice Lukes, Oct 18 6:30-9 pm Millennium Library

Meeting adjourned 8pm

Executive Director's Report

Bike Winnipeg

October 12, 2016

Statistics

- 1,693 Facebook Likes
- 2,603 Followers on Twitter
- 1,437 Email Subscribers

Advocacy

Southwest Rapid Transit Corridor

I am still trying to put together a formal submission on the latest designs shown for the SWRTC AT plans. These will include bike and walk sheds and will concentrate on the following:

- The need to improve connectivity into Linden Woods from McGillvray Station
- The need to include a pedestrian and bicycle tunnel between Parker Station and the Taylor Commercial Development
- Better separation of people on foot and bike near the stations
- Better connectivity near Pembina & Jubilee

More information can be found [here](#).

Seven Oaks – Kildonan Drive AT Bridge

We held two public information display sessions to discuss the potential of a pedestrian and bicycle bridge linking Scotia Street (at Rupertsland) to Kildonan Drive (at Bronx Pl). We had about 60 people between the two sessions and received both positive and negative feedback on the proposal. I am hoping to get a full report out by mid-November including comments and projected demand for the bridge site and a few other suggested locations.

<http://bikewinnipeg.ca/2016/09/22/scotia-st-kildonan-dr-at-bridge-information-sessions/>

Waverley Underpass

I attended a stakeholder meeting on September 29th. While there are good things in the designs being presented, I also have a number of concerns that I have shared with the design team and will put into a formal submission

- The Taylor pathway needs to extend all the way to Kenaston
- They need to provide a safe crossing of Taylor where the existing Taylor pathway will be blocked during construction and re-routed onto the north side of Taylor
- Intersection improvements along the Taylor pathway
- Ensure priority for the Taylor pathway over side streets
- Cohesion on the Taylor pathway – it flips from side to side.

More information on this project, including open house boards can be found [here](#).

Seine River Fermor Avenue Bridge

I met with Dillon Consulting on Tuesday October 11th to look over plans for the rehabilitation of the Fermor Avenue Bridge over the Seine River. The scope of this project will be along Fermor Avenue from Archibald to St. Anne's, plus the Niakwa Trail and Niakwa Road from Royal Selinger to St. Anne's as well as Pebble Beach from Royal Selinger to Willow Lake Crescent.

Important connections to keep in mind for this project will be:

- Shopping Districts off of Alpine Road
- Des Meurons/Eggerton Corridor
- St. George Corridor
- JH Bruns Collegiate and the Southdale Community Centre
- Bonivital Pool & the New Windsor Park Library
- Glenlawn Collegiate & the South Winnipeg YMCA
- The U of M (via River Road & the Bishop Grandin Greenway)
- Shopping District between Fermor Avenue and Vermillion Road
- Niakwa Road AT Bridge
- Niakwa Place School
- Ecole Guyot
- Ecole Van Bellingham
- Superstore on the northeast corner of St. Anne's and Fermor
- Archibald Pathway
- Niakwa Trail
- Elm Park Bridge

There should be good opportunities to combine this study with an associated study looking at a St. George Street and Des Meurons.

Pedestrian & Bicycle improvements include:

- a new tunnel beneath Fermor and pathway linking Des Meurons to Niakwa Drive
- a high water detour of the Niakwa Trail over the Seine River on a rehabilitated Fermor Avenue Seine River Bridge
- Improved intersections at
 - Archibald & Fermor
 - St. Anne's & Fermor
 - Royal Sellinger & Niakwa Road
 - St. Anne's & Niakwa Road
- A potential pathway along Niakwa Road & Pebble Beach leading from Royal Sellinger & Niakwa Road through to Pebble Beach & Willowlake Crescent
- A two way pathway on the west side of St. Anne's linking Fermor Avenue to Niakwa Road. It might be worthwhile to explore one way cycle tracks vs the two way cycle track here as they may provide a better link between Morrow/Hull and Niakwa Road. Extending this north to Inman could provide improved access to Glenlawn Collegiate and

It would be good to see the Pebble Beach trail extended south across Willowlake Crescent to connect to Bluewater Crescent to provide low stress access to Guyot School and an existing pathway connecting Beaverhill Drive to the Bishop Grandin Greenway near Shorehill Drive.

It would also be good to connect better to Hull as an east/west connector south of Fermor Avenue. Hull connects to the Dunkirk pathway via Glenview, and connects into St. George which is being studied as a north/south neighbourhood greenway.

An existing pedestrian corridor at St. Anne's & Morrow could prove useful, especially as there is now a pathway linking Morrow to Niakwa Road.

Sturgeon Creek Saskatchewan Avenue Culvert Replacement

There will be an open house for this project on Wednesday October 19th at Assiniboine Memorial Curling Club (940 Vimy Road) from 4:30-7:30pm. The project will include a much needed pathway on the south side of the bridge, as well as some other potential pathway improvements.

More information can be found [here](#).

City of Winnipeg 2017 Budget

Public Engagement

The City is once again asking for public input on the 2017 City of Winnipeg Budget. You can view the online site [Let's Talk Winnipeg](#).

A number of community consultations have also been set up.

- Wednesday, October 12, North Centennial Recreation and Leisure Facility, 90 Sinclair Street, 6:00-8:30 p.m.
- Thursday, October 13, Jonathan Toews Community Centre, 1188 Dakota Street, 6:00-8:30 p.m.
- Thursday, October 27, St. James Civic Centre, 2055 Ness Avenue, 6:00-8:30 p.m.
- Friday, October 28, Millennium Library, 251 Donald Street, 11:30am-2:00 p.m.
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2017 Pedestrian & Bicycle Infrastructure Priorities

2017 Provincial Budget

The province of Manitoba has asked for us to provide a written submission to the 2017 budget process by November 9, 2016.

An online site has been put up at www.YourProvinceYourPlan.ca.

MPI Rate Hearings

Charles has asked me to attend the MPI rate hearings starting Wednesday October 12th.

Fundraising

Ride the Red Historic Bike Tour

We had a beautiful day for our inaugural Ride the Red Historic Bike tour back on Saturday September 17th. Fourteen people took part giving us a profit of just over \$140. Feedback was excellent (including two tourists from Minnesota) and Eric Napier-Strong is willing to be the guide for more tours next summer, including Bike Week Winnipeg. With a bit more promotion we should be able to get a \$250 profit from future rides.

Fall Fundraising Concert

We had a bit of a timing issue which meant that the fundraising concert overlapped with Nuit Blanche. While we still made a profit of about \$430 plus some memberships and t-shirt sales, the overlap with Nuit Blanche led to a less than hoped for profit. Next year it would be good to either return to the Friday of Thanksgiving or the Saturday after Thanksgiving. To do that, dates may need to be booked prior to April (we booked in April this year) Feedback on the concert was excellent, so I think its worth running the event again next year.

Outreach

Rides

See above for the Ride the Red Historic Bike Tour

Education

Bicycle Education and Skills Training (BEST) Schools

I have been very involved with the BEST program pilot in Seven Oaks School Division, providing support to the coordinator during morning class sessions for the grad 4 and 5 students. Generally I've been teaching students that don't ride yet how to ride and then get them advanced enough to go on the road with the other students.

The media release will take place Wednesday October 12th at HC Avery School, with Jeremy representing Bike Winnipeg. The program has been going quite well, and I am very excited about this project. The fall session will run until October 29th.

Bike Winnipeg Education Committee Report

Oct 7, 2016

Education Committee Members: Bromley Basford, Mark Cohoe, Laura Donatelli, Dave Elmore, Jeremy Hull (chair).

The Education committee did not meet as a group this month, but we continued to work on the Bicycle Education and Skill Training pilot (BEST) project.

Bicycle Education and Skills Training the Schools

There has been a lot of activity as the actual teaching activity got started, including supporting Bob Lawrie, the instructor, and implementing evaluation data collection:

- Bob was hoping to schedule instruction for all the grade 4-8 classes in four elementary and one middle school, but once he and the principals had a closer look at scheduling it is clear it won't be possible to do them all this fall. However, it was always intended that there would also be a spring teaching session for some of the classes, assuming there is continued funding from MPI and/or others in the new fiscal year. Indications from MPI have been very positive so far.
- About 20 teachers from Seven Oaks School Division were given one day of bicycle education training through the MPI Cycling Champions program. (Mark and Pat Krawec were the instructors.) In addition Dave trained five people (employees of WRENCH and Green Action Centre) as CAN-BIKE instructors, increasing the number of qualified instructors in Manitoba.
- Issues arose concerning how to handle students who don't yet know how to ride a bike. Although this had been discussed no plan had been developed for this likelihood. As a result there was a need for volunteers to help out in the classrooms to work with these children, giving them basic lessons in how to ride a bike. Jamie Hilland and Mark were among the volunteer assistants. It had originally been thought that there would be enough trained teachers in the school system to provide the extra teachers required. (These are contributions in kind to the program.)
- It was also discovered that some of the grade 4 students needed smaller bicycles. As a result Seven Oaks agreed to buy 5 smaller (20 inch wheel) bicycles to add to their fleet.
- Jeremy met with the divisional Phys Ed specialist and worked out some details of survey implementation. Students and parents are being asked to complete online surveys in both the project schools and a set of control schools. Teachers are being asked to facilitate this. Jamie Hilland is organizing the Bike/Roll/Walk survey of how students get to school in these same schools and classrooms. Jeremy has drafted a questionnaire for the participation phys ed instructors to be done after the program is completed this fall. Nate Sawatzky has been coordinating the evaluation from the MPI end including getting the online surveys organized.
- There is to be a public announcement of the program (Oct 12?) possibly with the involvement of the minister responsible for MPI if it can be successfully scheduled.

To sum up, there have been a lot of implementation details to work out as the program is being delivered. Some of the big questions will be, is it feasible for school divisions to deliver the program on their own, once the basic program design is clarified, how much support do they

need to get it started, what is the true cost of implementation, including all the volunteer time that has gone into it, and how can the resources be provided in a sustainable way in the longer term? The program evaluation will need to look at these questions, as well as questions about whether the program achieved its educational goals.

Bicycle Counts

The draft 2016 bicycle counts report has been drafted and distributed to our board and to the volunteers for feedback. The analysis found that cycling numbers have declined over the past two years, at least at the locations where we did our counts, but at the locations with new infrastructure the counts have increased much more over the years than at other locations. There has been a steady decline in the percentages of cyclists riding on the sidewalks and an increase in the percentages wearing helmets. The overall conclusion is that cycling growth has stalled because of the lack of continued improvements to infrastructure.

Once finalized the question is how to distribute the report. I was contacted by several reporters during the summer who were interested in the findings once they are available.

-- Jeremy

**BICYCLE VALET WINNIPEG
REPORT TO BIKE WINNIPEG BOARD
October 12, 2016**

Review of Events to Date

As of today Bicycle Valet Winnipeg has provided valet services at 17 events in 2016 spanning 22 days. Altogether 2798 bikes have been parked, or an average of 127 bikes per event day. The average number of bikes parked per event is up significantly compared to the 2015 season, largely due to excellent turnouts at Interstellar Rodeo, favourable weather at Biking to the Viking and a very busy day during Ciclovía. Total revenue and the total number of bikes parked is down slightly compared to the same time last year, reflecting the absence of the FIFA Women's World Cup in 2016. However, total donations exceeded those received in 2015. Several prospective events declined the service due to budget limits, despite being offered discounts. Logistical challenges also arose when attempting to book additional events as many events occur on conflicting dates, especially during August and early September. In the future it may be wise to hire additional part-time assistant coordinators during this very busy part of the season in order to accommodate more events. The Moveable Feast that occurred on October 1st was subcontracted and handled by Amanda San Filippo as the coordinator was out of town to attend a wedding – this is accounted for under “Assistant Wages.”

Events that are new this year include a “Clean Air Day” event for school children sponsored by the Green Action Centre at the Forks, the “Ride Don't Hide” charity ride sponsored by the Canadian Mental Health Association at Fort Whyte Alive, the North End Community Resource Centre Picnic in the Park (returning after an absence last year) and the upcoming MEC Trail Race at Assiniboine Forest.

While volunteer recruitment proves to be an ongoing challenge, 14 new volunteers participated in events this year, complementing our reliable pool of returning volunteers. Many were recruited simply by word-of-mouth within the cycling community.

FINANCIAL REPORT

EVENT	INVOICE #	REVENUE	BWV INCOME	BIKE WINNIPEG FEE
Earth Day	001	\$390.00	\$331.50	\$58.50
Table for 1200 More	002	\$480.00	\$408.00	\$72.00
Clean Air Day	003	\$290.00	\$246.50	\$43.50
Happy Days on Henderson	004	\$100.00	\$85.00	\$15.00
Canada Day	005	\$832.50	\$707.63	\$124.88
A Moveable Feast June 22	006	\$250.00	\$212.50	\$37.50
Bike Week BBQ	007	\$540.00	\$459.00	\$81.00
CMHA Ride Don't Hide	008	\$346.50	\$294.53	\$51.98
Picnic in the Park	009	\$148.50	\$126.23	\$22.28
Moveable Feast July	010	\$250.00	\$212.50	\$37.50
Moveable Feast August	011	\$250.00	\$212.50	\$37.50
Interstellar Rodeo	012	\$1,760.00	\$1,496.00	\$264.00
Biking to the Viking	013	\$1,440.00	\$1,224.00	\$216.00
Donations		\$715.90	\$608.52	\$107.39
MEC Trail Race	014	\$550.00	\$467.50	\$82.50
Manyfest/Ciclovía	015	\$2,088.00	\$1,774.80	\$313.20
Moveable Feast September	016	\$250.00	\$212.50	\$37.50
Moveable Feast October	017	\$300.00	\$255.00	\$45.00
Donations		\$312.50		
	TOTALS:	\$11,293.90	\$9,599.82	\$1,694.09

Revenue:

Event Revenue (Service contracts) --	\$10,265.50
Non-Event Revenue (Donations) --	\$1,028.40
Total:	\$11,293.90
<u>Bike Winnipeg Management Fee:</u>	<u>\$1,694.09</u>
Net Bicycle Valet Revenue:	\$9,599.82

Expenses:

Cargo van rental/fuel	--	\$1,009.71
Volunteer stipends & snacks	--	\$316.32
Insurance	--	\$613.44
Assistant wages/mileage	--	\$1,213.00
Printing tags	--	\$271.46
Storage	--	\$360.00
Supplies	--	\$223.52
Volunteer Appreciation	--	\$478.66
Total:		\$4,486.11

Net Income: \$5,113.71